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## QUICK QUOTATION REQUEST GUIDE

This guide is to help you quickly determine what information is required when requesting a quotation.

### ! ALWAYS SPECIFY THE QUANTITY OF EACH ITEM !

EQUIPMENT	INFORMATION TO PROVIDE
Indoor Basketball Backstops (Ceiling Suspended Units)	<p>Provide the specified manufacturer's name and model number(s) w/ a brief description if possible. Be sure to note the following models numbers also: backboard, backboard padding, goal, electric winch, manual winch, height adjuster, safety devices, etc. in other words all accessories shown in the specifications for the basketball backstops.</p> <p>Basic Information: Truss height, truss spacing, type of truss, and note if any objects appear to be close to a backstop (for example lights, duct work, sprinklers, etc.)</p> <p>Full Information: Complete the Field Check pages in the ACI specification manual (these pages are what is required when ACI is to complete a submittal packaged) These pages show all the information we require as far as what the building and layout of backstops will be.</p>
Wall Mounted Basketball Backstops	<p>Provide the specified manufacturer's name and model number(s) w/ a brief description if possible. Be sure to note the following models numbers also: backboard, backboard padding, goal, electric winch, manual winch, height adjuster, etc. in other words all accessories shown in the specifications.</p> <p>Sometimes a manufacturer's model number is specified, but that model number does not specify the exact distance from the face of wall to the face of the backboard, known as the "extension". You may need to look through the blue prints to find the extension. All wall mounts are priced depending on if they are fan or rectangular backboard and what extension they are.</p>
Wall Padding	<p>Provide the specified manufacturer's name and model number(s) w/ a brief description if possible.</p> <p>Please specify how many wall pads are required. Some dealers provide us with how many feet of wall pads is required. This is helpful but sometimes not enough information to fully understand what is required. Some projects require custom padding for corners, columns, or small spots. If possible you should always provide us with as much information as possible for these custom pads so that we can provide you with an accurate quotation. Remember some pads are 6'-0" tall, some are 7'-0" tall, and some are even 8'-0" tall, this is very important to know when quoting.</p>
Gymnasium Divider Curtains	<p>Provide the specified manufacturer's name and model number(s) w/ a brief description if possible.</p> <p>Please specify the length of the curtain, the height of the curtain, truss height, truss spacing, type of truss, and note if any objects appear to be close to the divider curtain (for example lights, duct work, sprinklers, etc.)</p>

Outdoor Basketball Backstops	<p>Provide the specified manufacturer's name and model number(s) w/ a brief description if possible.</p> <p>Please specify if the backstop is a Gooseneck or Straight Post type. Also specify the extension (center of post to face of backboard). Footings and post depths vary, so if possible please note what is specified.</p>
Bike Racks	<p>Provide the specified manufacturer's name and model number(s) w/ a brief description if possible.</p> <p>Please note if the Bike rack is to be an in-ground install (into concrete footing) or surface mount (steel plate that bolts into the concrete using concrete anchors).</p>
Football Goal Posts	<p>Provide the specified manufacturer's name and model number(s) w/ a brief description if possible.</p> <p>Please specify if the backstop is a Gooseneck or H-Frame type. Also specify the extension (center of post to face of crossbar). Footings and post depths vary, so if possible please note what is specified. Finish paint color is usually white or yellow, please specify.</p>
Soccer Goals	<p>Provide the specified manufacturer's name and model number(s) w/ a brief description if possible.</p> <p>Footings and post depths vary, so if possible please note what is specified. Finish paint color is usually white or yellow, please specify.</p>
Backboards	<p>Provide the specified manufacturer's name and model number(s) w/ a brief description if possible.</p> <p>Specify the overall backboard dimensions (for example 72" x 42"). Also specify the material of the backboard (for example: Glass, Wood, Steel, Aluminum, Fiberglass, etc.)</p>
Goals (a.k.a. Rims or Hoops)	<p>Provide the specified manufacturer's name and model number(s) w/ a brief description if possible.</p> <p>Specify the backboard it is to be used with if you are not also purchasing a backboard from ACI.</p>
Winch (a.k.a. Hoist or Motor)	<p>Provide the specified manufacturer's name and model number(s) w/ a brief description if possible.</p> <p>Specify the electric motors horsepower (for example 1/2 h.p. or 3/4 h.p.). Specify what type of key switch should be supplied or what type of controller should be supplied.</p>
Height Adjuster (Raise and Lower goal height)	<p>Provide the specified manufacturer's name and model number(s) w/ a brief description if possible.</p> <p>Specify the amount of travel required (example 8'-0" to 10'-0"). Specify the backboard to be used on this height adjuster if you are not also purchasing the backboard from ACI. Specify the structure in which this height adjuster will be attached to if you are not also purchasing the backboard from ACI (for example: Single Drop 6-5/8", Double Drop, or Wall Mount System).</p>

Safety Devices (Auto Lock Safety Strap)	<p>Provide the specified manufacturer's name and model number(s) w/ a brief description if possible.</p> <p>Specify what type of unit the device is to be used on (for example Single Drop or Wall Mount). If to be used on a ceiling backstop, please specify the truss height.</p>
Volleyball Posts & Equipment	<p>Provide the specified manufacturer's name and model number(s) w/ a brief description if possible.</p> <p>Specify the post material (for example aluminum or steel). Specify if the post is for permanent install or to be used with a ground/floor sleeve (allows post to be removed). Be sure to note any accessories, for example post padding, net antennae, boundary markers, judge's stand, judge's stand padding, etc.</p>
Volleyball Nets	<p>Provide the specified manufacturer's name and model number(s) w/ a brief description if possible.</p> <p>Specify how far apart the posts will be placed (for example 35'-6" on center or 42'-0" on center). It is very important to note how far apart the posts will be placed, a custom length net may be required and can change the price of the net.</p>
Badminton Equipment	<p>Provide the specified manufacturer's name and model number(s) w/ a brief description if possible.</p> <p>Specify the post material (for example aluminum or steel). Specify if the post is for permanent install or to be used with a ground/floor sleeve (allows post to be removed). Specify how far apart the posts will be placed (for example 35'-6" on center or 42'-0" on center). It is very important to note how far apart the posts will be placed. A custom length net may be required and can change the price of the net.</p>
Tennis Equipment	<p>Provide the specified manufacturer's name and model number(s) w/ a brief description if possible.</p> <p>Specify the post material (for example aluminum or steel). Specify if the post is for permanent install or to be used with a ground/floor sleeve (allows post to be removed). Specify how far apart the posts will be placed (for example 35'-6" on center or 42'-0" on center). It is very important to note how far apart the posts will be placed. A custom length net may be required and can change the price of the net.</p>
Tetherball	<p>Provide the specified manufacturer's name and model number(s) w/ a brief description if possible.</p>
Floor Sleeve & Cover Plates	<p>Provide the specified manufacturer's name and model number(s) w/ a brief description if possible.</p> <p>If sleeves are not being purchased with posts from ACI, please specify the post outside diameter (O.D.). Also specify how far the post should go into the sleeve (for example 9-1/2" from finished floor into sleeve).</p> <p>For cover plates be sure to specify if they are chrome or brass finish, hinged or not hinged. Some models use a chain instead of a hinge. These do not cost as much and can often be used instead of pricey brass hinged covers.</p>